



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE



NOTICE TO PROCEED

May 29, 2019

PO No. 19-00357-NCSE
NOA No. 2019PSNOA-100-BACNOA9-DEPED

MS. REBECCA R. VELOSO
STUDIO GRAPHICS CORPORATION

1088 Del Monte Avenue corner 1 Mendoza St., Brgy. Paltok
San Francisco Del Monte, Quezon City
Tel. No. : (02) 374-7474 / 374-7373 / 374-7272
Fax No/s: (02) 374-2289
Email: pinedaj1@studiographicsph.com

Dear Ms. Veloso:

The attached Contract Agreement having been approved, notice is hereby given to **STUDIO GRAPHICS CORPORATION** that performance for **Lot No. 1 of Printing and Delivery of Grade 3 Araling Panlipunan for the Department of Education** under **PB No. 19-037-9** opened on **March 13, 2019**, shall commence effective on the date of receipt of this Notice:

| Lot No. | ITEM/ DESCRIPTION | Quantity/UOM | Unit Price | Total Amount |
|---------|--|------------------|------------|------------------|
| 1 | Grade 3 Araling Panlipunan (15 Regions/15 Tiles) | 1,854,849 copies | P 68.63 | P 127,298,286.87 |

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SGD
ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: REBECCA R. VELOSO

Signature of Authorized Representative: SGD



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

CONTRACT/PURCHASE ORDER

No. **PO19-00357 -NCSE**

To: **STUDIO GRAPHICS CORPORATION**

1088 Del Monte Avenue
 corner 1 Mendoza St.,
 Quezon City

Date May 28, 2019

Reference: **PUBLIC**

BIDDING No. 19-037-9

Date of PB: 03/13/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX dated XXX subject to the Terms and Conditions enumerated at the back hereof:

| Item No. | ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No. | QTY | UNIT | UNIT PRICE | AMOUNT |
|---|---|---------|------|------------|-------------------------|
| 1 | REFERENCE BOOKS, Grade 3 Araling Panlipunan | 927,425 | copy | 68.63 | 63,649,177.75 |
| 2 | REFERENCE BOOKS, Grade 3 Araling Panlipunan | 927,424 | copy | 68.63 | 63,649,109.12 |
| NOTE: For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. -Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes. Ref: RA 9337, Revenue Regulation Nos: 16-05, 14-02, 12-01 & 2-98. -A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of One (1) year after the end- user's date of final acceptance. Warranty | | | | | |
| TOTAL AMOUNT | | | | | ₱ 127,298,286.87 |

| | |
|---|---|
| PLACE OF DELIVERY: Please see attached Distribution List | DELIVERY INSTRUCTIONS: Within One Hundred Fifty (150) calendar days reckoned from the issuance of "Approval to Mass Printing" |
| FUNDS AVAILABILITY CERTIFIED BY: SGD ALLAN RAIL M. CATALAN ACCOUNTANT _____ DATE _____ | AUTHORIZED BY: SGD ELISA MAY ARBOLEDA - CUEVAS DIRECTOR _____ DATE _____ |

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

STUDIO GRAPHICS CORPORATION REBECCA R. VELOSO _____ _____
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE DATE RECEIVED DUE DATE



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| | <p>certificate of goods is for One (1) year while the retention money is for Three (3) months.</p> <p>-Please submit DR/Invoice & Copy of P.O to the Warehouse and Logistics Division after direct delivery of this item.</p> <p>-Please submit Warranty Certificate</p> <p>-As a precondition for payment submit authenticated Import documents per DOF Order No. 87-91, if applicable</p> <p>-For DEPED (APR No. 17-0144S)</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a)the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> | | | | |
| TOTAL AMOUNT | | | | | ₱ 127,298,286.87 |

| | |
|---|---|
| PLACE OF DELIVERY: Please see attached Distribution List | DELIVERY INSTRUCTIONS: Within One Hundred Fifty (150) calendar days reckoned from the issuance of "Approval to Mass Printing" |
| FUNDS AVAILABILITY CERTIFIED BY: SGD ALLAN RAUL M. CATALAN ACCOUNTANT _____ DATE | AUTHORIZED BY: SGD ELISA MAY ARBOLEDA - CUEVAS DIRECTOR _____ DATE |

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

STUDIO GRAPHICS CORPORATION _____ **REBECCA R. VELOSO** _____
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE DATE RECEIVED DUE DATE



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|----------|---|-----|------|------------|--------|
| | b)the Schedule of Requirements; c)the Technical Specifications; d)the General Conditions of Contract; e)the Special Conditions of Contract; f)the Performance Security; and g)the Entity's Notice of Award | | | | |

TOTAL AMOUNT **₱ 127,998,286.87**

PLACE OF DELIVERY:
 Please see attached Distribution List

DELIVERY INSTRUCTIONS:
 Within One Hundred Fifty (150) calendar days reckoned from the issuance of "Approval to Mass

FUNDS AVAILABILITY CERTIFIED BY:
 SGD
 ALLAN RAUL M. CATALAN
 ACCOUNTANT

AUTHORIZED BY:
 SGD
 ELISA MAY ARBOREDA CUEVAS

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:

STUDIO GRAPHICS CORP
 NAME OF SUPPLIER

SGD
REBECCA R. VELOSO
 AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE